



OFFICE OF THE DEAN, ACADEMIC AFFAIRS
ADIKAVI NANNAYA UNIVERSITY: RAJAMAHENDRAVARAM

No.ANUR/DAA/UG/02

Date: 23-06-2023

PROCEEDINGS OF THE VICE-CHANCELLOR

Sub:- ANUR- DAA – Guidelines for Internship/apprenticeship/Project work - approved - Orders - Issued.

Ref:-1. G.O.MS.No.9, dated 11.03.2022

2.LR No.APSHE/AC/CBCS-2019/Review/22,dated:27-06-2022 together with guidelines from the Secretary, APSCHE.

Read:- Note orders of the Vice-Chancellor, dated :23-06-2023

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ORDERS:

The Vice-Chancellor has approved the following guidelines given by the Government and APSCHE through the references cited;

1. As per G.O.MS.No.9, dated 11.03.2022, Ten Months internship is mandatory for four (4) year UG programmes with effect from the academic year 2020-21. The mandatory 10 Month internship is will be done in three phases. In the first phase, the 2-month community service project shall be mandatorily done by all students during the intervening summer vacation between first and second years of study and in the second phase, a 2-month internship/apprenticeship/on the job training shall be mandatorily done by the all students during the intervening summer vacation between second and third years of study. In the final or third phase a 6-month (one full semester) internship/apprenticeship/ on the job training shall be done mandatory in the 6th semester of all 3/4year conventional degree programmes.
2. As per APSCHE, guidelines for the Community Service Project (2 Months) assessment.methodology is as follows:
 - There will be only internal evaluation
 - The assessment is to be conducted for 100 marks
 - The number of credits assigned is 4
 - As per university norms marks are converted into grades
3. As per APSCHE, guidelines for Internship/Apprenticeship/on the job training (2 Months), the assessment methodology is as follows:
 - There will be only internal evaluation
 - The assessment is to be conducted for 100 marks
 - The number of credits assigned is 4
 - As per university norms marks are converted into grades
4. As per APSCHE, guidelines for Internship/Apprenticeship/On the job training (6 Months), the assessment methodology is as follows:
 - There will be both internal and external evaluation
 - The assessment is to be conducted for 200 marks
 - The number of credits assigned is 12
 - As per University norms marks are converted into grades

5. It is further submitted that all affiliated colleges should adopt and implement APSCHE guidelines, which can be downloaded from APSCHE or AKNU Website.
6. The table of contents to implement 10 Month mandatory internship/apprenticeship/ on the job training for all UG programmes as per the revised guidelines of APSCHE is as follows:

Internship Number	Internship/ Apprenticeship/ On the job training	Duration	To be held	Hours	Credits	Max Marks
1 st Internship	Community Service Project	8 Weeks	After the end of 2 nd Semester, i.e. during intervening summer vacation between 1 st Year and 2 nd Year	180	4	100
2 nd Internship	Internship/Apprenticeship/on the Job training	8weeks	After the end of 4 th semester, i.e during intervening summer vacation between 2 nd Year and 3 rd Year	180	4	100
3 rd Internship	Internship/ Apprenticeship/on the Job training	One Semester	6 th Semester	540	12	200

7. 1st Summer Internship and 2nd Summer Internships marks will be reflected in Consolidated Marks Memo as separate entry and will be considered for calculation of CGPA. For 2020 and 2021 admitted batches only.
8. For 2022 admitted batch onwards marks for 1st summer Internship will be reflected in 2nd Semester Marks Memo and 2nd summer Internship marks will be reflected in 4th Semester marks memo.
9. 3rd Internship (One Complete Semester in 6th Semester) will be considered for calculation of SGPA, as well as CGPA.

(BY ORDER)


DEAN
Academic Affairs

Copy to:
All the Principals of UG affiliated colleges
The Controller of Examinations, AKNU for necessary action
The Dean, Examinations, AKNU
System Manager, AKNU
PS to VC
PA to R
OOF

**S.K.S.D. MAHILA KALASALA DEGREE & PG (A), TANUKU
COMMUNITY SERVICE PROJECT**

Socio-Economic Survey

Name of the Student : _____
 Group : _____
 Registration Number : _____
 Name of the Mentor : _____

RESPONDENT DETAILS

House No.		Habitat		Panchayat	
Post office		Mandal		District	

1. Family Details:

S.No	Name of the Respondent	Gender	Age	Education	Profession

2. Social Status details:

(i) Caste: SC/ST/BC-A-B-C-D/OC (ii) Sub-Caste: _____ (iii) Religion: _____

3. Economic Status details:

- (i) Type of House Building: Hut/Semi Pucca/Pucca/Apartment/Bungalow _____
- (ii) Nature of House building: Own/ Rented _____
- (iii) Drinking Water facility: Well/Bore-well/Govt.Tap connection/Commontap _____
- (iv) Availability of Agricultural land: Yes/No _____
- (v) Extent of Agricultural land: _____ Acres
- (vi) Names of crops: Paddy/Sugarcane/Groundnuts/Vegetables/Anyother _____
- (vii) Cattle: _____ Cows _____ Ox _____ Buffaloes _____ Sheep/Goats _____
- (viii) Do you have own toilet: Yes/No _____
- (ix) Type of Cooking fuel used: LPG/Kerosene/Electricity/Wood/othersspecify _____
- (x) Is any family member part of DWACRA group: Yes/No _____
- (xi) Do you have Ration Card: Yes/No _____
- (xii) Do you have vehicle: Two wheeler/Auto/Car/ Any other vehicle _____
- (xiii) What are the monthly earnings of your family Rs. _____

S.K.S.D. MAHILA KALASALA DEGREE & PG (A), TANUKU
Socio-Economic Survey Consolidation

Habitat		Panchayat		Post office	
Mandal		District		PIN CODE	

1. Total Number of Houses in the Habitat:

2. Number of Houses Caste-wise:

SC -----ST- ----- OC----- BC-A----- BC-B----- BC-C..... BC-D-----

3. Govt. Buildings in the Habitat:

(i) (ii)

(iii) (iv)

4. Common Health problems in the Habitat:

(i)

(ii)

(iii)

5. Number of Ration Cards:

6. Number of Illiterates in the Village:

7. Number of Graduates in the Village:

8. Number of Job Holders:

9. Number of PH people:

10. Number of DWACRA Groups in the Village:

11. Road connectivity to the Village: Yes/ No

12. Bus facility available: Yes/ No

11. Problems identified in the village:

(i)

(ii)

(iii)

(iv)

(v)

Signature of the Mentor

Signature of the Student

S.K.S.D. MAHILA KALASALA DEGREE & PG (A), TANUKU

(కమ్యూనిటీ ప్రాజెక్ట్)

Questionnaire on usage of cell phones

1.NAME. :-

2.GENDERS :- . A) MALE. B) FEMALE

3. AGE GROUP (IN YEARS)

A) Below 20years B) 20-30 years. C) 30-40years D) 40years above

4. చిరునామా. :- ఇంటి నంబర్:-

వార్డు :-

గ్రామం/పట్టణం :-

మనడలం. :-

జిల్లా. :-

5. సామాజిక వర్గం. : ఎస్సీ/ST/BC-A/BC.-B/BC-C/BC-D/OC

6. విద్యార్హత:- A) నిరక్షరాస్యుడు B)1 TO 10th లోపు C) inter D) degree E) other

7. వృత్తి:- A) ప్రభుత్వ ఉద్యోగి B) ప్రైవేటు ఉద్యోగి C) స్వయం ఉపాధి D) వ్యవసాయం

8. మీకు స్మార్ట్ మొబైల్ ఉందా ?

YES & NO

9. సెల్ ఫోన్ ఏ కంపెనీ కి చెందినది. ?

a. సాంసంగ్ B) వివో C) రెడ్మీ D) రియల్ మీ E) oppo F) నోకియా G) వన్ ప్లస్ H) others

10. ప్రస్తుత పరిస్థితులలో మొబైల్ అవసరమేనా ?

YES & NO

11. ఎంత కాలం నుండి మొబైల్ వాడుతున్నారు ?

a. Below 1year B) 1 to 3years C) 3 to 5years D) 5years above

12. మొబైల్ నెట్వర్క్ పేరు. ?

a. BSNL B) IDEA C) JIO D) AIRTEL

13. ఏ కారణం నిమిత్తం మొబైల్ వాడుతున్నారు?

a. చదువు నిమిత్తం B) వ్యాపార నిమిత్తం C) గేమ్స్ నిమిత్తం D) others

14. రోజులో ఎన్ని గంటలు మొబైల్ వాడుతున్నారు?

a. 2 to 4hours B) 4 to 6hours C) 6 to 8 hours D) 8 hours above

15. మీ మొబైల్ లో ఇంటర్నెట్ సౌకర్యం ఉందా లేదా?

YES & NO

16. సోషల్ మీడియాలో అకౌంట్స్ ఉన్నాయా ?

Yes & no (face book / Instagram/ Twitter/ what's app/ g mail)

17. ఫోన్ recharge ఎలా చేస్తున్నారు monthly or quarterly or yearly ?

a. 1day recharge B) weekly recharge C) Monthly recharge D) yearly recharge

18. Online shopping కి cell phone వాడుతున్నారా?

YES & NO

19. ఫోన్ లో GP(google map) ని వాడుతున్నారా లేదా ?

YES & NO

20. ఫస్ట్ టైం మీరు కొనుగోలు చేసిన మొబైల్ ఏమిటి ?

a. Jio B) Samsung C) NOKIA D) others

21. మీ మొబైల్ ఫోన్ లో రోజుకి ఎంత డేటా ని వాడుతున్నారు?

A)1.5 GB B) 2GB C) 3 GB D) others

22. మొబైల్ ఫోన్ పిల్లల పెరుగుదల పై ఎఫెక్ట్ పడుతుందా ?

YES & NO

23. మొబైల్ ఫోన్ వాడకం వలన మీరు శారీరకంగా మానసికంగా ఏమైనా సమస్యలు ఉన్నాయా?

YES & NO

24. మీరు మొబైల్ కొనుగోలు చేయాలి అంటే దేనికి ప్రాధాన్యత ఇస్తారు?

a. తక్కువ రకం B) quality గా వుండాలి C) luxury గా వుండాలి D) others

25. మీ మొబైల్ ఫోన్ పనితీరు సంతృప్తికరంగా ఉందా ?

YES & NO

26. మొబైల్ ఫోను మీరు తరచుగా ఎన్నిసార్లు మార్పు చేస్తున్నారు?

a. 0 to 6months B) 6 to 1year C) 1 to 2year D) 2years above

27. మీ మొబైల్ phone కి pouch వాడుతున్నారా లేదా ?

YES & NO

9. SUGGESTIVE LIST OF PROGRAMMES UNDER COMMUNITY SERVICE PROJECT

The following the recommended list of projects for BA, B.Com, and B.Sc programmes. The lists are not exhaustive and open for additions, deletions and modifications. Colleges are expected to focus on specific local issues for this kind of projects. The students are expected to carry out these projects with involvement, commitment, responsibility and accountability. The mentors of a group of students should take the responsibility of motivating, facilitating, and guiding the students. They have to interact with local leadership and people and appraise the objectives and benefits of this kind of projects. The project reports shall be placed in the college website for reference. Systematic, Factual, methodical and honest reporting shall be ensured.

For Arts Students

1. Village demography
2. Healthcare programmes and their implementation
3. School education
4. Youth engagement
5. Women empowerment
6. Women education
7. Domestic violence
8. Culture, traditions, values and ethics
9. Employment of different sections
10. Status of socially deprived sections
11. Implementation of state development programmes
12. Implementation and impact of welfare schemes
13. Public distribution system
14. Social inclusiveness
15. Village governance
16. Health care system and its effectiveness
17. Information sources and their effectiveness
18. Entertainment media and habits
19. Social problems
20. Family and marriage systems across different social groups
21. Religion profile and their role in social development
22. Communal harmony
23. Innovative methods and practices
24. Village industry
25. Safety and security
26. Migration for employment
27. Infrastructure development
28. Facilities for quality life across different social groups
29. Leadership in family, community and social groups
30. Implementation of central schemes
31. Village development plans

32. Child labour
33. Sex education
34. Atrocities against women
35. Awareness of central government schemes and the level of participation
36. Community engagement programmes and their impact
37. Career orientation of youth
38. Skill development programmes and their impact
39. Alcohol and smoking habits and their impact on families and society
40. Crime rate, law and order and safety needs
41. Quality of Elementary education and accessibility
42. Factors considered for electing public representatives
43. Environment protection
44. Inter religious harmony
45. Treatment of aged persons
46. Sanitation systems
47. Tribal studies
48. Telugu literature and mondalics
49. Awareness of epics among youth and children
50. Anthropological survey
51. Music and dance
52. Performing arts
53. Social evils

For Commerce Students

1. Entrepreneurship
2. Agricultural products and marketing
3. Poultry business
4. Dairy business
5. Aquaculture
6. Wage system and Labour Welfare
7. Village industry products and marketing
8. Income and wealth distribution among different sections of the society
9. Entertainment services
10. Communication services
11. Banking services and habits
12. Insurance services and habits
13. Public distribution system
14. Vegetable marketing
15. Savings and Investments
16. Online purchases
17. Digital transactions
18. Use of electrical home appliances
19. Use of electronic home appliances
20. Personal transport
21. Consumer movement
22. Unfair trade practices

23. Food habits
24. Income distribution
25. Wealth distribution
26. Expenditure pattern on different product categories
27. Buying motives
28. Consumer behavior
29. Impact of celebrity advertising
30. Impact of TV on product choices
31. Usage of cell phones
32. Self employed professionals
33. Construction
34. Leisure time management
35. Tourism
36. Leadership
37. Human resource development
38. Local administration
39. Office management in local governing bodies
40. Exports
41. Handicrafts
42. Handlooms
43. Public transport
44. Private transport
45. Cooperative societies
46. Shifts in occupations
47. Debt burden of different sections of the society
48. Time management
49. Dispute resolution systems
50. Commercial crops

For Science Students

1. Water facilities and drinking water availability
2. Health and hygiene
3. Stress levels and coping mechanisms
4. Health intervention programmes
5. Horticulture
6. Herbal plants
7. Botanical survey
8. Zoological survey
9. Marine products
10. Aqua culture
11. Inland fisheries
12. Animals and species
13. Nutrition
14. Traditional health care methods
15. Food habits

16. Air pollution
17. Water pollution
18. Plantation
19. Soil protection
20. Renewable energy
21. Plant diseases
22. Yoga awareness and practice
23. Health care awareness programmes and their impact
24. Use of chemicals on fruits and vegetables
25. Organic farming
26. Crop rotation
27. Floriculture
28. Access to safe drinking water
29. Geographical survey
30. Geological survey
31. Sericulture
32. Study of species
33. Food adulteration
34. Incidence of Diabetes and other chronic diseases
35. Human genetics
36. Blood groups and blood picture

10. COMPLIMENTING THE COMMUNITY SERVICE PROJECT THE STUDENTS MAY BE INVOLVED TO TAKE UP SOME AWARENESS CAMPAIGNS ON SOCIAL ISSUES/SPECIAL GROUPS.

The suggested list of programmes are -

Programmes for School Children

1. Reading Skill Programme (Reading Competition)
2. Preparation of Study Materials for the next class.
3. Personality / Leadership Development
4. Career Guidance for X class students
5. Screening Documentary and other educational films
6. Awareness Programme on Good Touch and Bad Touch (Sexual abuse)
7. Awareness Programme on Socially relevant themes.

Programmes for Women Empowerment

1. Government Guidelines and Policy Guidelines
2. Womens' Rights
3. Domestic Violence
4. Prevention and Control of Cancer
5. Promotion of Social Entrepreneurship

8. MODEL OF THE PROJECT REPORT

PART - A

1. Introduction:
 - A. About the Village / Habitation.
2. Socio-Economic Survey of the Village/Habitation.
 - A. Data collection using prescribed formats.
3. Problems identified and Analyses of the problems.
4. Short-term and long term action plan for possible solutions for the problems identified and that could be recommended to the concerned authorities for implementation.
5. Community awareness programmes conducted w.r.t the problems and their outcomes.

PART - B

1. A mini-project work in the related subject w.r.t the habitation/village.
(For ex., a student of Botany may do a project on Organic Farming or Horticulture or usage of biofertilisers or biopesticides or effect of the inorganic pesticides, etc. A student of Zoology may do a project on Aquaculture practices or animal husbandry or poultry or health and hygiene or Blood group analysis or survey on the Hypertension or survey on the prevalence of diabetes, etc.)

PART - C

1. Recommendations and conclusions.
2. References